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Captain Michael Gitt Papers - Cornelia Gitt and Edward Gitt (Civil Service and Flight Records), 1937-1940

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Form No. 105-2
January 1935
UNITED STATES CIVIL SERVICE COMMISSION
SECOND U.S. CIVIL SERVICE DISTRICT
OFFICE OF THE DISTRICT MANAGER, NEW YORK, N.Y.
NOTICE OF RATING
260255

MAR 13 1940

Mrs. Cornelia K. Gitt
822 Park Ave.
Plainfield, N.J.

The following average percentage was attained by you in the examination listed below:

Matron
(Kind of examination)

Ellis Island, N.Y.
(Place of examination)

Assembled 9-11-39
(Date of examination)

German 65.00 (Ineligible)
(Average percentage)

Your relative standing on the list of eligibles is at present No. [[blank]]
(See par. 3 on back of this sheet.)

For eligibility, a rating of 70 percent is required of all applicants. All honorably discharged soldiers, sailors, and marines, and the widows of such, and the wives of injured soldiers, sailors, and marines, who themselves are not qualified, but whose wives are qualified to hold such positions, are entitled to preference under the act of July 11, 1919. The benefits of preference are described in paragraph 15 on the back of this sheet. The words "Preference allowed", "Disability preference allowed", "Widow preference allowed", or "Wife preference allowed", after the average percentage indicate that preference credits have been included in it.

The term of eligibility is ordinarily 1 year from the date of entering the name on the register, the notice of rating bearing approximately that date. The average percentage, and not the date of examination or date of entry, determines the relative position of a name on a register, except as explained in paragraph 3 on the back.

Names of eligibles are removed from the register for any of the following reasons: Selection for appointment, declination of appointment, failure to respond to offer of appointment within a reasonable time, objection to character or fitness sustained by the Commission on investigation,

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When offered appointment eligibles should promptly inform the official offering the appointment of their willingness to accept or, if not available, should decline the appointment in writing.

In view of the benefits granted employees under employees' compensation and retirement legislation, persons appointed will be given a physical examination by a Federal medical officer before entering on duty. (See back of this sheet.)

A duplicate notice of rating will be supplied an eligible only when it is found that the original notice was not received.

See back of this sheet for further information.

Very respectfully, *James C. Russell*
District Manager.

[over]

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