

Captain Michael Gitt Papers - Civil Service Exams and Job Applications [2], 1938-1940

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R. No. 734 August 1940

REPORT OF RATINGS-{ASSOCIATE AERONAUTICAL INSPECTOR (\$3,500 A YEAR)} {ASSISTANT AERONAUTICAL INSPECTOR (\$3,200 A YEAR)} EXAMINATIONS

CIVIL AERONAUTICS AUTHORITY

UNITD STATES CIVIL SERVICE COMMISSION WASHINGTON. D. C.

[[stamp]]OCT 14 1940[[/stamp]]

(Do not write on this line)

SIR:

IMPORTANT.-Ordinarily nothing can be accomplished by writing to the Commission in regard to your relative standing and prospects of certification. The names of eligibles are entered on the registers according to the ratings attained, and every proper consideration is given to those whose names are reached for certification. Please read carefully the information on the back of this sheet. This may answer your questions. If, however, you find it necessary to write to the Commission, be sure to indicate the date, place, and title of the examination taken by you.

ÍT IS ALSO MOST IMPORTANT THAT YOU STATE YOUR CORRECT RATING.

Ratings required.-In Subject 1, General test, nonpreference competitors must attain a rating of at least 70, competitors granted military preference a rating at least 65, excluding preference credit, and competitors granted 10-point preference a rating of at least 60, excluding preference credit In addition, all competitors must attain in the whole examination an average percentage of at least 70, including preference credit, if any.

Following is the method of finding the average percentage of an examination: Multiply the rating of each subject by the relative weight of the subject, add the products, and divide the sum of the products by the sum of the relative weights. The quotient will be the average percentage.

The names of competitors who obtain an average percentage of 70 will be entered on the register at eligibles, with the average percentage obtained; but those whose average percentage is below 70 are ineligible for appointment. The period of eligibility is ordinarily 1 year, unless the Commission finds it desirable to extend the eligibility of the entire register for an additional period. All honorably discharged soldiers, sailors, and marines, and the widows of such, and the wives of injured soldiers, sailors, and marines who themselves are not qualified, but whoe wives are qualified to hold such positions, are entitles to preference under the act of July 11, 1919. (See the reverse side of this sheet.)

The United States Civil Service Commission advises the competitor not to come to Washington, D. C., for the purpose of seeking Federal employment, as a result of this examination, except in response to a definite offer of employment from a Government establishment. A duplicate notice of rating will be furnished an eligible only when it is

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found that the original notice was not received.

NOTICE.-Applicants who attain eligibility and are selected for appointment must furnish, to the appointing officer at the time of reporting for duty, proof of date of birth. Applicants should NOT furnish such proof to the Civil Service Commission. An extension of time not to exceed 6 months after appointment may be granted upon satisfactory evidence that additional time is necessary.

Your ratings in the examination taken at New York, N. Y. on 9-11-40, are as follows:

SUBJECTS|Rel. wts.|Ratings and average percentage Associate|Assistant
1. General test|2|-|-|78|44
Ineligible rating in Subject 1 (see above)
2. Experience and fitness|3|-|-|75|03
AVERAGE PERCENTAGE|76|39
PREFERENCE ADDED
(VETERAN (5 points)}
{DISABLED VETERAN (10 points)}
{DISABLED VETERAN'S WIFE (10 points)}
{VETERAN'S WIDOW (10 points)}

SUBJECT TO ORAL EXAMINATION (to be given only as the needs of the service require).

Print your name and address below, keeping within the frame MICHAEL A. GITT 1569 Hone Ave. Bronx N.Y., N.Y.

Very respectfully, U.S. CIVIL SERVICE COMMISSION.

[OVER]

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Smithsonian National Air and Space Museum Archives

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